

CARVER COUNTY LIBRARY ADVISORY BOARD

Our Mission

To best serve the Carver County community, the library will be a provider of resources, spaces, and experiences that enrich and empower people's lives.

September 10, 2024
Law Library, Oak Lake Conference Room
4:30 p.m. Regular Library Advisory Board Meeting

Board members present: Gwen Kuhrt, Jan Melchert, Stacie Lindquist, Daniel McDonald, Charles Teh
Library staff present: Jodi Edstrom (Director), Paul Ericsson (Western Branches Manager), Patrick Jones (Chan/Vic Branches Manager), Kevin Spencer (Chaska Branch Manager)

AGENDA

1. Call to Order (Quorum: 3)

4:37 pm - Melchert

2. Agenda Review and Adoption

Lindquist, McDonald - passed

3. Approval of the Minutes of the August 13, 2024 meeting

Lindquist, McDonald - passed

4. Public Comment/Introduction of Visitors:

4.1 Public Input

All meetings of the Library Board are open to anyone who may wish to observe the proceedings.

Non-Board members who wish to address the Board will be given the opportunity in the public forum for which time will always be designated within the agenda.

none

5. Action Items:

5.1 Collection Development Policy

Edstrom – Additions were made to the existing collection development policy, per county attorney, in to address recent book banning legislation.

Jones – Noted the update doesn't cover reclassification of materials or the possibility of community members calling the police with concerns.

Lindquist, Melchert – passed

5.2 Waconia Blinds Project

Ericsson – Replacement of the Waconia blinds is necessary due to broken/bent slats, aesthetic, and functional concerns. Additionally, the cords may be a safety concern. This project will be funded by the Friends of the Waconia Library, Hoffman Foundation, and the City of Waconia.

No vote necessary

5.3 Chaska Desk Project

Spencer – The Chaska Library would like to purchase three wheeled tables with adjustable height to replace the information and service desk. Additionally, the plan is to move the desks to the area near the

workroom and reorganize the entry area in order to create a better traffic flow and aesthetic. The new desks were chosen for flexible use in this and future library.

Melchert, McDonald - passed

6. Unfinished and New Business

6.1. Meeting Topics and Packet

Edstrom – Asked the board if there are any materials or information they would like to see in future board packets.

McDonald – Expressed interest in a dashboard of engagement.

Melchert – Stated the photos are helpful for showing library activity and are useful for the Library Foundation.

Edstrom – There is a possibility of visits by the directors of MELSA and Minitex.

6.2 Meeting Days and Frequency

Kuhrt – Shared the meeting schedules for other MELSA library advisory boards and asked if the meeting schedule should be reduced.

Melchert and McDonald – Reducing to bimonthly may be too drastic a change.

Teh - Suggested looking at the calendar of library events and cancelling some meetings during busier times. He mentioned the importance of letting the public know of any changes.

Kuhrt – Discussion will continue in upcoming meetings.

7. Administrative Reports

7.1. Team Updates –

Law Librarian position remains vacant – no report

7.2. Budget Update – Jodi Edstrom (see IFS report enclosed)

Edstrom – Reported that the budget is on track for the time of year.

7.3. Library Director-Jodi Edstrom (enclosed)

Edstrom – The county budget will be approved in December. The elimination of late fees is included at this time.

7.4. Division Director—Nick Koktavy

8. Trustee & Commissioner Reports

8.1. Chanhassen and Victoria Libraries- Gwen Kuhrt

Jones – Highlighted the end-of-summer dance party at Victoria, Chanhassen's indoor golf and giant chess, and 20 exceptional teen volunteers.

8.2. Chaska Library- Jan Melchert & Charles The

Spencer – Highlighted library participation in ECCS Connect and Assess events, veggies from the community garden, collaboration with the Cob Scouts, and goodbyes to Jennifer Hemken and Doug Schazenbach.

8.3. Norwood Young America Library- Stacie Lindquist

8.4. Waconia and Watertown Libraries- Dee McDonald

Ericsson – Shared thank yous from summer readers, increased summer reader engagement thanks to incentives, and increased circulation at Norwood Young America and Watertown with school and camp collaborations.

8.5. MELSA - Matt Udermann

8.6. Library Foundation of Carver County- Jan Melchert

Melchert – The Foundation is brainstorming fundraising ideas and their donation-request letter as they are concerned about being able to fund incoming grant requests. October 19th will be their last meeting of the year.

9. Correspondence/Additional info:

Dahlke Grant applications are due at the end of September.

10. Media Packet-attached

10.1. August 2024 press (enclosed)

11. Adjournment

Kuhrt – Called for adjournment

The, Melchert – passed

5:41 pm

Submitted by Kevin Spencer