

## CARVER COUNTY LIBRARY ADVISORY BOARD

### Our Mission

To best serve the Carver County community, the library will be a provider of resources, spaces, and experiences that enrich and empower people's lives.

February 13, 2024

Carver City Hall, Rapids Conference Room

4:30 p.m. Regular Library Advisory Board Meeting

Board Members Present — Jan Melchert, Dee McDonald, Gwen Kuhrt, Charles Teh, Stacie Lindquist, Tenley Rutledge (Student Rep), Matt Udermann(County Board Rep)

Library Staff Present – Jodi Edstrom(Director), Paul Ericsson(Western Branches Manager), Patrick Jones(Chan/Vic Manager), Kevin Spencer (Chaska Manager), Trisha Leck

Guests – Brent Mareck, JimWeygand

## AGENDA

### **1. Call to Order (Quorum: 3)**

*4:30 pm, Kuhrt*

### **2. Agenda Review and Adoption**

*Teh, Melchert - Passed*

### **3. Approval of the Minutes of the January 9, 2024 meeting**

*Teh, Melchert - Passed*

### **4. Public Comment/Introduction of Visitors:**

#### 4.1 Brent Mareck, Carver City Manager

*Carver will be certifying the flood levee starting late Spring of 2024. Other areas of city focus: housing growth, commercial development, ISD 112 transport facility, and affordable & senior housing. Carver will be conducting a community survey ongoing growth and community needs. Mareck mentioned the ongoing partnership with the library for services and use of Carver facilities for programming.*

#### 4.2 Public Input

All meetings of the Library Board are open to anyone who may wish to observe the proceedings.

Non-Board members who wish to address the Board will be given the opportunity in the public forum for which time will always be designated within the agenda.

#### 7.1. Team Updates – Youth Services-

*Trisha Leck presented highlights of services for ages 0-18, including: The updated “1000 Books Before Kindergarten” program; ECFE on Wheels; STEM juvenile materials and programming funded by a Dahlke grant; bilingual story times; outreach with Blankets That Benefit and Parks & Rec Camps; Teen activities with “flat pack” take-home activities and reading lists, 6-word story contest, book clubs, virtual library cards at Waconia with ECCS in negotiations; story times and summer reading program attendance growth is nearing pre-pandemic numbers.*

## **5. Action Items:**

### 5.1 2024 New Year's Eve Hours

*Motion to close all library branches at 5:00 p.m. on New Years Eve to match with other county offices.  
Melchert/McDonald – Passed*

### 5.2 Foundation Liaison

*Melchert volunteered. Kuhrt/Teh - Passed*

### 7.2. Budget Update – Jodi Edstrom (see IFS report enclosed)

*Corrected budget was distributed. 2025 budget process begins June/July.*

### 7.3. Library Director-Jodi Edstrom (enclosed)

*Chaska Library celebrated its 101st birthday with over 100 people in attendance. An all-staff training was held with a speaker on mindfulness, and tech breakout sessions for staff. RFID update was approved by the county board. CCL had 1.3 million checkouts last year.*

## **6. Unfinished and New Business**

### 6.1. Library Board photo

*Taken.*

## **7. Administrative Reports**

~~7.4. Division Director – Nick Koktavy~~

## **8. Trustee & Commissioner Reports**

### 8.1. Chanhassen and Victoria Libraries- Gwen Kuhrt

*Jones – Hosted author Kurt Johnson virtually. Games and Gathering along with a puzzle exchange has been welcoming around 30 people monthly. Librarian accomplishments were highlighted.*

### 8.2. Chaska Library- Jan Melchert & Charles The

*Spencer – The 101<sup>st</sup> anniversary party had a great turnout of past and present staff, public officials, and public. The Bell Museum, Read Stay Play, and Tails for Reading were popular. Jennifer and Kevin have been visiting Kindergartners with the result of over 30 new library cards issued.*

### 8.3. Norwood Young America Library- Stacie Lindquist

### 8.4. Waconia and Watertown Libraries- Dee McDonald

*Ericsson – Staff is busy planning for the Summer Reading program. Staff evaluations are wrapping up. The Media Conversion Lab, funded by a Dahlke grant, is nearing implementation. The NYA chamber will hold an artisan fair the 1<sup>st</sup> Saturday in June.*

~~8.5. MELSA – Matt Udermann~~

~~8.6. Library Foundation of Carver County~~

## **9. Correspondence/Additional info:**

## **10. Media Packet-attached**

10.1. January 2024 press (enclosed)

## **11. Adjournment**

*5:35 p.m. Melchert/Teh – Passed.*

*Submitted by Kevin Spencer*