

CARVER COUNTY LIBRARY SYSTEM
Minutes of the Regular Library Board Meeting
Chanhassen Library
August 8, 2023 at 4:30 p.m.

Call to Order: *Frank Foss* called the meeting to order at 4:31 p.m. A quorum was met. *Charles Teh* arrived at 4:40 and assumed the Chair at that time

Board Members Present: Alan Krueger ; Charles Teh ; Jan Melchert ; Frank Foss ; Gwen Kuhrt ; Tenley Rutledge.

Library Staff Present: Jodi Edstrom (Director and interim CH Branch Manager) ; Patrick Jones (CN/VC Branch Manager) ; Paul Ericsson (NYA, WT, WAC Branch Manager) ; Susan Bernstein (Communication)

County & Officials: Matt Udermann, County Commissioner

Not attending: Nick Koktavý, Assistant County Administrator ;

Guests: Laurie Hokkanen, City of Chanhassen Manager ; Jim Weygand ; Erin Busse ; Mark Jeffries ; Lynn Jeffries ; Donna Kremer.

Approval of Agenda:

- *Jan Melchert / Alan Krueger* moved to approve the agenda of the Library Board meeting. Motion approved unanimously.

Approval of Minutes of Meeting:

- *Gwen Kuhrt / Jan Melchert* moved to approve the minutes of the July 11, 2023 Library Board meeting, noting a correction to the time of adjournment as 5:40 (not 4:40). Motion with correction approved unanimously.

Public Comment / Introduction of Visitors:

- Laurie Hokkanen, Chanhassen City Manager provided an update about the City of Chanhassen.
 - Distributed several handouts
 - Note about work “in the background” that is in progress although not readily apparent.
 - Concept plan discussed for new building for City Hall, law enforcement, senior center, and other park amenities. Renderings may be available around October.
 - The plan should provide a positive impact on parking for library patrons.
 - Chanhassen Cinema project discussed
 - Pedestrian crosswalk issues
 - Q&A
 - How will project impact library services during construction?
We can expect some disruption but it should be minimal.
 - Question & answer about hotel being converted
 - Will there be a new grocery store?
There may be two groceries that are interested in opening but no specifics at this time
 - Follow up about pedestrian crosswalk: Could there be a tunnel?
Answer – Information is known from other cities that tunnels are expensive and therefore not a likely solution for pedestrian crosswalk issues in Chanhassen.
 - Additional discussion about luxury and market rate apartments.

- *Erin Busse* spoke about the “Request for Reconsideration” form she submitted about the book “Gender Queer”
 - *Erin Busse* noted that the book had been on a display shelf at the Waconia Library from which a child could easily reach and look at the book
 - Additional comments and examples cited from the book and some discussion followed.
 - *Commissioner Udermann* comment was that he wanted to be sure she feels heard.
 - Question about circulation stats on this title.
 - Question about resolution. When will the Board reply?
 - The Library Board and staff were asked to introduce themselves which they did as well as other guests in attendance.
 - *Erin Busse* provided the copy she had checked out and Branch Manager *Patrick Jones* had the item checked in from her account.
- No additional public comment.

Presentation on Communications

- Video presentation shown that was prepared by library staff *Susan Bernstein*.
- Questions & discussion
 - Staff are using more pictures from our libraries on social media posts rather than stock photos
 - Hybrid programming using Library’s Facebook Live account is especially useful in winter

Action Items

- Policy review - Library Foundation
 - Overview by *Jodi Edstrom*.
 - Policy brought to Foundation at their July meeting for discussion and consensus
 - *Frank Foss / Jan Melchert* moved to approve the policy as presented. Motion approved unanimously.
- Dahlke Grant Review Board
 - Meeting is scheduled for Tuesday Oct. 3, 2023 at the Chanhassen Library
 - Appointment from Library Board needed
 - *Gwen Kuhrt* volunteered
 - Appointment moved by *Jan Melchert / Frank Foss*. Motion approved unanimously.

Unfinished and New Business

- MLA Conference
 - The annual conference will be held this year in St. Paul.
 - Library Board members should contact *Susan Blotz* if interested in attending
 - Question about who will be keynote speakers, the agenda of workshops and presentations. *Jodi Edstrom* will have *Susan Blotz* send an email to the Board with additional information

Administrative Reports

- Budget update-
 - Review of year to date in 2023 by Library Director *Jodi Edstrom*
 - Monitoring STOC (sub) budget for PTO and vacancies. Additional discussion
 - Invoices for computers and discussion about rotation schedule for new computers.
- Library Director *Jodi Edstrom*. See enclosed.
 - Chanhassen Library 20th anniversary held on Wednesday Aug. 16.
 - Booth at Carver County Fair
- Division Director *Nick Koltavy* – Not in attendance and no report

Trustee and Commissioner Reports

- Chanhassen & Victoria
 - See written report. Comments provided by Branch Manager *Patrick Jones*
 - Highlighted pg. 5 of written report the picture of craft
- Chaska
 - See written report. Comments provided by Library Director / Interim Branch Manager *Jodi Edstrom*
 - Noted that the interviews for the new Chaska Branch Manager are proceeding to round 2 next week
 - Successful booksale by the Friends of the Library at River City Days. Note that reduced income was understandable considering significant road construction around the Library.
 - Discussion of outreach events
- Waconia, Watertown, Norwood Young America
 - See written report. Comments provided by Branch Manager *Paul Ericsson*
 - Successful booksale by the Friends of the Library over Rails To Trails weekend.
 - Additional comments about point in written report regarding impact of ongoing staff vacancies and the need for a sufficient STOC (sub) hours that are not in the County budget
 - Discussion about the great response and participation levels in the Summer Reading Program.
- *Commissioner Udermann*
 - Suggested that given the expected agenda item(s), that Division Director *Nick Koltavy* attend the next Library Board meeting
- *Alan Krueger*
 - No additional report from Foundation

Media Packet:

- The Media Packet with copies of press materials was submitted in the Board Packet.

Other comments

- Positive impact of having children's books available for sale at Friends booksales
- Agenda item for next meeting will be the Request For Reconsideration

Next Meeting: September 12, 2023 at the Law Library, in the Oak Lake Room at the Carver County Government Center, Judicial Building, lower level.

Adjournment:

- *Frank Foss / Gwen Kuhrt* moved to adjourn the meeting at 6:02 p.m. Motion passed unanimously.

Respectfully submitted by *Paul Ericsson* for the Library Board Secretary