

CARVER COUNTY LIBRARY SYSTEM

Minutes of the Regular Library Board Meeting
Mayer Express Library at Mayer City Hall
July 11 2023 at 4:30 p.m.

Call to Order: *Charles Teh* called the meeting to order at 4:30 p.m. A quorum was met.

Board Members Present: Alan Krueger ; Charles Teh ; Jan Melchert ; Frank Foss ; Gwen Kuhrt ; Tenley Rutledge.

Library Staff Present: Jodi Edstrom (Director and interim CH Branch Manager) ; Patrick Jones (CN/VC Branch Manager) ; Paul Ericsson (NYA, WT, WAC Branch Manager) ;

County & Officials: Matt Udermann, County Commissioner

Not attending: Nick Koktavay, Assistant County Administrator ;

Guest: Nicholas Johnson, City of Mayer Manager ; Jim Weygand

Approval of Agenda:

- *Frank Foss / Jan Melchert* moved to approve the agenda of the July 11, 2023 Library Board meeting. Motion approved unanimously.

Approval of Minutes of Meeting:

- *Frank Foss / Alan Krueger* moved to approve the minutes of the June 13, 2023 Library Board meeting. Motion approved unanimously.

Public Comment / Introduction of Visitors:

- Jim Weygand announced booksale at the Chaska Library
- Nicholas Johnson, City of Mayer Manager
 - Provided a handout
 - Provided overview of the following initiatives:
 - Park pavilion reconstruction and subsequent fire
 - Splash pad & equipment room associated with park pavilion project with DNR grant
 - Trail improvements & ADA compliance
 - Goal 45-50% street maintenance – seal coat, mill & overlay,
 - Housing updates
 - Ridgeview ambulance use of bay at fire station
 - Economic development including sale and revamp of old fire station (CDA grant)
 - Public works facility expansion
 - Question & Answer
- No additional public comment.

Action Items

- Policy review - Library Board By-laws Review
 - Note about youth representative clause
 - Provision for interactive technology (virtual) meetings and requirements for virtual voting
 - Clarification about term for youth representative vis-à-vis school term
 - Question about reappointment for youth rep for consecutive terms. Note that *Tenley Rutledge* had reapplied and was appointed for a second term.
 - First paragraph stays same
 - Second paragraph add no more than 3 consecutive terms
 - *Frank Foss / Gwen Kuhrt* moved to approve with modifications. Motion approved unanimously.

Unfinished and New Business

- Dahlke Grant Review Board – Library Board representative
 - Meeting schedule not yet set for Dahlke Grant review board
 - Appointment to be made at August Library Board meeting
 - Applications via paper form

Administrative Reports

- Budget update-
 - Review of year to date in 2023
 - Collection purchasing - finally beginning to see shipments come in from book distributor
 - Question about 42% ytd for personnel
Answer is position vacancies
 - Development of 2024 budget
- Library Director *Jodi Edstrom* See enclosed.
 - ALA Annual conference report
 - Intellectual freedom issues and book banning reports
 - Vendor meetings
 - Staff reports being prepared
 - Question of impact of AI
Answer: Many facets to this issue including confidentiality of patron records, authenticity of information, etc...
- Division Director *Nick Koltavy* – no report

Trustee and Commissioner Reports

- Chanhassen & Victoria
 - See written report. Comments provided by Branch Manager *Patrick Jones*.
 - Picture of outreach to Victoria Farmers Market
 - Teen volunteers
 - Puzzle swap
 - Brodini Summer Reading Program performer
- Chaska
 - See written report. Comments provided by Interim Branch Manager *Jodi Edstrom*
 - Partner & outreach with Parks, 112 and Public Health
 - Bilingual storytime (Dahlke Grant)
 - Booksale
 - Book discussion with youth in parks

- Waconia, Watertown, Norwood Young America
 - See written report. Comments provided by Branch Manager *Paul Ericsson*
 - Update on booksales at the three branches
 - Update on the various vacant positions and impact on projects and services
 - Update on follow up to change of hours at Watertown Branch that will begin in September
 - No progress yet on follow through with City of NYA on building & carpeting
- *Commissioner Udermann* provided a review of initiatives:
 - Perspectives on importance of libraries, perspective from eyes of 3 & 7 year old, and intentional development of our role in communities
- *Alan Krueger* report
 - Foundation report on fund balances
 - NYA chess club report including tentative chess tournament at the Stiftungsfest community event. Additional note post-meeting from Branch Manager Paul Ericsson to see <https://stiftungsfest.org/history/> for history of this event

Media Packet:

- The Media Packet with copies of press materials was submitted in the Board Packet.

Next Meeting: Tuesday, Aug. 8, 2023 from 4:30-6:00 p.m., Longfellow Room at the Chanhassen Library

Adjournment:

- *Frank Foss / Alan Krueger* moved to adjourn the meeting at 4:40 p.m. Motion passed unanimously.

Respectfully submitted by Paul Ericsson for the Library Board Secretary