

CARVER COUNTY LIBRARY ADVISORY BOARD

May 9, 2023 Minutes

Board Members Present: President Charles The, Secretary Frank Foss, Foundation Liaison Alan Krueger and Board Members Jan Melchert and Gwen Kuhrt. Not attending Board Member Tenley Rutledge
Also in attendance County Commission liaison Matt Udermann and guest Jim Weygand

Staff Present: Jodi Edstrom (Library Director), Patrick Jones (Chan/VIC Branch Manager) and Jacob Manning (Operations Supervisor Western libraries). Staff not attending Nick Koktavy, Assistant County Administrator.

1. **Call to Order:** Met quorum at 4:31
2. **Agenda Review and Adoption:** Gwen moved; Jan seconded; motion approved to adopt agenda.
3. **Approval of the Minutes of the April 11, 2023 meeting:** Jan moved; Frank seconded; motion approved to accept minutes.
4. **Public Comment/Introduction of Visitors:** Comments from Watertown City Manager Jake Foster about developments in Watertown as read by Library Director Edstrom.
5. **MELSA Report** Matt Udermann, chair of MELSA Board of Directors, gave report regarding focus on expanded access which revolves around outreach as well as additional funding for MELSA.

6. Action Items:

5.1 Policy Review

Public Conduct in the Library: Members discussed various aspects of the policy with questions, then approved with changes noted. Gwen moved; Frank seconded; motion approved to accept policy.

5.2 Gratis Copies for Book Discussion Groups: Library Director Edstrom asked Board to approve changing policy regarding \$5.00 limit on book giveaways and book discussion groups. Members discussed issues such as concern that this be only for youth books. Motion to increase amount up to \$10. Gwen moved; Jan seconded; motion approved to change threshold.

7. Unfinished and New Business

6.1 Request for Reconsideration Process: Discussion of how much time should be allowed with discretion of the chair may allow to go over that time if reasonable and other issues. Frank moved; Jan seconded; motion accepted.

6.2 Library Board By-laws Review: Will plan for discussion in June

8. Administrative Reports

7.1 Budget Update – Jodi Edstrom (see IFS report enclosed): need to purchase book drops at Mayer and Chaska; these need to be heavy duty to withstand. Requested rollover dollars for technology. County Finance beginning 2024 budget process. Need to look at inflation related to collection.

7.2. Interim Library Director-Jodi Edstrom (enclosed): Began State of the Library presentations have had great feedback from Council / Mayors. All staff meeting report. Report on Chaska branch manager job needing to be filled ASAP.

7.3 Division Director – Nick Koktavy: no report / not in attendance

9. Trustee & Commissioner Reports

- 8.1. Chanhassen and Victoria Libraries- Gwen Kuhrt: CN/VIC Branch Manager reported on CN Book sale, program at VIC, and STEM programs
- 8.2. Chaska Library- Jan Melchert & Charles Teh: CH Branch Manager reported on hire for cataloging position and road construction impacting services. Reported on squad car storytime. Question about 100th anniversary of Chaska Library event.
- 8.3. Norwood Young America Library- Alan Krueger: NYA/WAC/WT Operations Supervisor reported on events at all three western libraries including Friends of the Watertown Library booksale, work on access issues at Watertown, and Waconia re-established service to senior living facility.
- 8.4. Waconia and Watertown Libraries- Frank Foss: see above.
- 8.5. Library Foundation of Carver County- Alan Krueger: Board Member Krueger reported on next NYA booksale and quilt sale on same day in June. Also reported on Foundation fund raiser on October 14.

10. Correspondence/Additional info: None.

11. Media Packet-attached

- 10.1. April 2023 press (enclosed)

12. Adjournment: Jan moved; Alen seconded; motion to adjourn accepted.

Agenda updated 5-4-2023