

CARVER COUNTY LIBRARY  
BOARD POLICY

Section: LB 25  
Page 1 of 1

FINES AND FEES FOR SERVICE

Date Approved: 3/8/2022  
Previous Policy Dated: 9/11/2018  
Review Date: 3/2025

The Carver County Library System serves the public good of all residents of the County providing free and open access to information. Primary funding for library services comes from property taxes, but fines and fees are part of the library's overall budget. There is no charge to access the library's collection or to obtain basic services.

Fees and fines rates are set at the level that is appropriate to their purpose:

1. secure timely return of collection materials, and
2. recover the cost of providing special services.

Basic fines and fee rates are standard throughout the Carver County Library System although rates may vary depending on:

- Format of material
- Age level classification of the material
- Characteristics of library users which may limit opportunities to borrow or return materials
- Profit/nonprofit status of groups using meeting rooms

Library staff allows exceptions to fine and fee schedules in cases of hardship, illness, and other individual circumstances. Patrons who are prevented by a permanent or temporary barrier from access to or normal use of library or library materials may apply for fine exemption. Materials lost, damaged, or not returned may still be subject to charges.

The Library Director reviews the fines and fees schedule each year and makes recommendations regarding adjustments to the Library Board. The Director also regularly determines the propriety of projects designed to generate new revenue. The Library Board evaluates these recommendations and forwards their endorsement or recommendations of approval of changes to the Board of County Commissioners for final disposition.